



Management & Consulting, LLC
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Tampa, Fl. 33647
813-374-9105

***BALLANTRAE
COMMUNITY DEVELOPMENT
DISTRICT***

Agenda Package

***Board of Supervisors
Regular Meeting***

Date & Time:

***Monday
January 7, 2019
6:30 pm***

Location:

***Ballantrae Community Center
17611 Mentmore Blvd.
Land O' Lakes, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT AGENDA

At the Ballantrae Community Center, located at 17611 Mentmore Blvd.,
Land O' Lakes, Florida 34638.

District Board of Supervisors	James Flateau Richard Levy Steve Bobick Tony Thomas Christopher Milano	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Raymond Lotito	DPFG
District Attorney	Vivek Babbar	Straley, Robin & Vericker
District Engineer	Tonja Stewart	Stantec Consulting Services, Inc.

All cellular phones and pagers must be turned off during the meeting.

The District Agenda is comprised of seven different sections:

The meeting will begin promptly at **6:30 p.m.** with roll call of the Board of Supervisors. Section **two** is **Audience Questions and Comments on Agenda Items**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING. The **third** section is called Staff Reports from **District Counsel, landscaping, field manager, pond manager and District Engineer Reports**. This section allows the staff to update the Board of Supervisors on any pending issues that are being researched for Board action. The **fourth** section is Administrative Matters section and contains meeting minutes and financial statements that require the review and approval of the District Board of Supervisors as a normal course of business. The **fifth** section is called **Business Matters**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 374-9105 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The **sixth** section is called **Staff Reports**. This section allows the District Manager and Maintenance Supervisor to update the Board of Supervisors on any pending issues that are being researched for Board action. The **seventh** section which is called **Audience Comments on Other Items** provides members of the Audience the opportunity to comment on matters of concern to them that were not addressed during the meeting. The same guidelines used during the first audience comment section will apply here as well. The final section is called **Supervisor Comment & Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 374-9105, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: **Monday, January 7, 2019**
Time: 6:30 p.m.
Location: Ballantrae Community Center
17611 Mentmore Blvd.
Land O'Lakes, Florida

Conference Call No.: 712-775-7031
Code: 109-516-380

AGENDA

I. Roll Call

II. Audience Questions and Comments on Agenda Items

III. Professionals Reports

- A. District Counsel
- B. Landscape Maintenance - Yellowstone Maintenance Report (*to be Distributed*) **Exhibit 1**
- C. DPFG Field Report
 - December Operations Report & Grade Sheet **Exhibit 2**
 - December Score Card **Exhibit 3**
- D. Engineer Report - Stantec
- E. Pond Manager – American Eco-Systems, Inc. **Exhibit 4**

IV. Administrative Matters

- A. Consideration & Approval of Minutes of the December 3, 2018 Meeting **Exhibit 5**
- B. Consideration & Acceptance of the November 2018 Financial Statements **Exhibit 6**

V. Business Matters

- A. Old Business
 - 1. Consideration and Adoption of Resolution 2019-02 Amending the 2018-2019 Budget **Exhibit 7**
 - 2. Consideration of Final ADA Website RFP **Exhibit 8**
 - 3. Consideration of the Testing and Repair of the Backflow Preventer By Bay Area Plumbing in the amount of \$144.00 for testing and \$409 for repairs **Exhibit 9**

B. New Business

1. Consideration of DCSI, Inc. Proposal to add Double Mag Locks to Basketball Court Door with Option of Interior Swipe to Exit - \$1,499.00

Exhibit 10

VI. Staff Reports

- A. District Manager
- B. Maintenance Supervisor

VII. Audience Comments on Other Items

VII. Supervisor Comments and Request

IX. Adjournment

EXHIBIT 1.

To Be Distributed

EXHIBIT 2.

BALLANTRAE

COMMUNITY DEVELOPMENT DISTRICT



**DECEMBER 2018
OPERATIONS REPORT**

SUMMARY

- Inspection Date: 21 and 27 December 2018
- Tree Trimming/Pruning Along Mentmore Blvd. Completed
- No Reported Major Issues/Failures with the Christmas Light Installation. Some Minor Vandalism Reported.

- Suggested Maintenance Items Completed or to be done:
 - Backflow Preventer Repair Inspected/Repaired and Tested
 - Front Irrigation Well Is Operable. Pressure Washing Of Front Entrance Walkways & Decorative Brick Areas Can Now Begin.

LANDSCAPE MATERIALS



Dead and Diseased Juniper Need To
Be Removed



Trees Between Mentmore Blvd. And
Pond Have Been Lifted And Pruned
This Month

LANDSCAPE MATERIALS



Weeds In Juniper Continues to Decrease In Ayrshire

TYPICAL VILLAGE ENTRANCES



Holiday Decorations Are In Place At All Village Entrances

BALLANTRAE ENTRANCE



Landscaping Needs to Be Repaired at Right Front Entrance
Note Faded Entry Door

BALLANTRAE ENTRANCE



Southern Facing Entrance Doors At Towers Need to be Stained/Painted
Pressure Washing Still Needs To Be Accomplished

DECEMBER GRADE SHEET

BALLANTRAE VISUAL GRADE SHEET DECEMBER 2018

LANDSCAPE MAINTENANCE	MAXIMUM VALUE	MONTHLY SCORE	November	October	Sept.	Comments
TURF MOW (grass height 2-4 inches, patterns changed, free of grass clumps and landscape debris. No more than 1/3 of grass blade to be removed)	5	5	5	5	5	
TURF FERTILITY (dead/browning grass, nutrient levels tested 2 x yearly, fertilizer streaking)	15	14.5	14.5	14.5	14.5	
TURF EDGING (sidewalks, curbs, pathways, utility boxes, and other paved surfaces, no discharge, no irregular lines)	5	5	5	5	5	
WEED CONTROL - TURF AREAS (reasonably free of weeds)	10	9	8.5	8	8.5	
TURF INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10	9.5	9.5	9.5	9.5	
PLANT FERTILITY (dead/browning shrub, shrubby shaping, rejuvenation pruning vs tabletop, yellowing)	5	4.5	4.5	4.5	4.5	
WEED CONTROL - BED AREAS (reasonably free of weeds)	10	9	9	8	8	
PLANT BED INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10	9.5	9.5	9.5	9.5	
PRUNING & TREE TRIMMING (15 feet over roadways, 10 feet sidewalks. Palms pruned at 90 degree angle and no "carrot topping")	10	9.5	9.5	9	9.5	
ORNAMENTAL GRASS PRUNING (2-4 inches in height in February)						
CLEANLINESS (debris free, leaf litter, landscape debris)	10	9.5	9.5	9.5	9.5	
MULCHING (distributed appropriately, bare areas, recommended is 1.5" no bare areas)	5	4.5	4.5	4.5	4.5	
WATER/IRRIGATION MANAGEMENT	15	14.5	14.5	14.5	14.5	
PRIOR MAINTENANCE ITEMS ADDRESSED	5	5	5	5	5	
SEASONAL COLOR/PERENNIAL MAINTENANCE						
VIGOR/APPEARANCE	10	9	9	9	9	
INSECT/DISEASE CONTROL	10	9	9	9	9	
DEADHEADING/PRUNING	10	9	9	9	9	
MAXIMUM VALUE	145	136	135.5	133.5	134.5	
		94%	93%	92%	93%	

DATE OF INSPECTION

21-Dec-18

CONTRACTOR SIGNATURE:

Matthew Mazos
Matthew Mazos

INSPECTOR SIGNATURE:

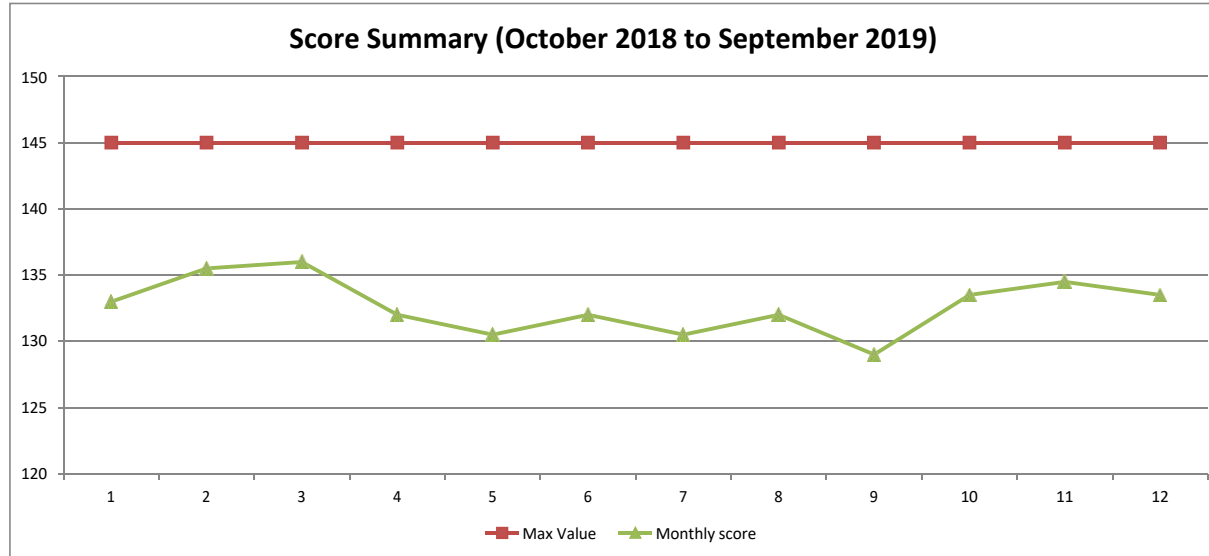
R. J. Jett
R. J. Jett

(Promote Consistent Maintenance - Landscape Failure at 86%. Deduction based on Quality of Maintenance)

EXHIBIT 3.

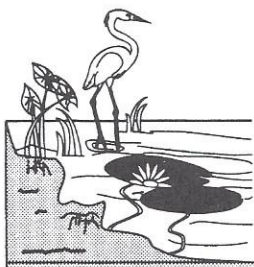
BALLANTRAE SCORECARD FOR VISUAL GRADE SHEET FY 2018-19

Score Summary (per month)	1	2	3	4	5	6	7	8	9	10	11	12
Max Value	145	145	145	145	145	145	145	145	145	145	145	145
Monthly score	133	135.5	136	132	130.5	132	130.5	132	129	133.5	134.5	133.5



LANDSCAPE MAINTENANCE	Max Value	Oct-18	Nov. 18	Dec. 18	Jan. 18	Feb. 18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug. 18	Sept. 18	Avg. Score
Turf Mow	5	4	5	5	5	5	5	5	5	5	5	5	5	4.9
Turf Fertility	15	14	14.5	14.5	10	12.5	12.5	13	13.5	13.5	14	14	14.5	13.4
Turf Edging	5	5	5	5	5	5	5	5	5	5	5	5	5	5.0
Weed Control - Turf Area	10	9	8.5	9	9	7.5	8	7	7	7	8	8.5	8	8.0
Turf insect/Disease Control	10	9	9.5	9.5	10	9	9	9	9.5	9.5	9.5	9.5	9.5	9.4
Plant Fertility	5	4	4.5	4.5	3	4.5	4.5	4.5	4.5	4.5	4.5	4.5	4.5	4.3
Weed Control - Bed Area	10	8	9	9	9	9	8.5	8	8	5	8	8	8	8.1
Plant Bed Insect/Disease control	10	9	9.5	9.5	10	9	9	9	9.5	9.5	9.5	9.5	9.5	9.4
Pruning and Tree Trimming	10	9	9.5	9.5	10	10	10	10	10	10	10	10	9	9.8
Cleanliness	10	9	9.5	9.5	8	9	9	9.5	9.5	9.5	9.5	9.5	9.5	9.3
Mulching	5	5	4.5	4.5	5	4.5	4.5	4.5	4.5	4.5	4.5	4.5	4.5	4.6
Water/Irrigation management	15	14	14.5	14.5	14	14	14	14	14	14	14	14.5	14.5	14.2
Prior maintenance items	5	5	5	5	5	4	5	5	5	5	5	5	5	4.9
SEASONAL COLOR/MAINTENANCE														
Appearance	10	9	9	9	9	8.5	9	9	9	9	9	9	9	9.0
Insect/Disease Control	10	10	9	9	10	9	9	9	9	9	9	9	9	9.2
Misc.	10	10	9	9	10	10	10	9	9	9	9	9	9	9.3
Total	145	133	135.5	136	132	130.5	132	130.5	132	129	133.5	134.5	133.5	132.7

EXHIBIT 4.



American Ecosystems, Inc.®

Serving Florida Statewide



AQUATIC MANAGEMENT SERVICES

TREATMENT REPORT

P.O. Box 40517
St. Petersburg, FL 33743-0517
Phone (727) 545-4404

CUSTOMER: Ballentrac ACCOUNT # _____

BIOLOGIST: Fitzhenry DATE: 12/7 TIME: _____

SITE	WEEDS TREATED					DAYS RESTRICTED
	ALGAE	GRASSES	UNDERWATER	FLOATING	TERRESTRIAL	
All sites		✓			✓	⓪
4, 14, 25	✓					

OTHER SERVICES PROVIDED	SITE	BACTERIAL TEST (FECAL COLIFORM)	FISH STOCKING	MECHANICAL WEED REMOVAL	AQUATIC PLANT INSTALLATION	CLARIFICATION	POND DYE	AERATION SYSTEM SERVICING

COMMENTS: All sites treated for invasive growth
as needed, sites 4, 14, 25 also treated
for algae

Customers Signature _____ Date 12/7

EXHIBIT 5.

**MINUTES OF MEETING
BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development District was held on Monday, December 3, 2018 at 6:30 p.m. at the Ballantrae Community Center, 17611 Mentmore Boulevard, Land O'Lakes, Florida 34638.

FIRST ORDER OF BUSINESS – Roll Call

Mr. Flateau called the meeting to order and conducted roll call.

Present and constituting a quorum were:

James Flateau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman
Steve Bobick	Board Supervisor, Assistant Secretary
Chris Milano	Board Supervisor, Assistant Secretary
Tony Thomas	Board Supervisor, Assistant Secretary

Also present were:

Raymond Lotito	District Manager, DPFG Management & Consulting LLC
Matt Mattos	Yellowstone Landscape
Garry Kubler	Maintenance Supervisor

The following is a summary of the discussions and actions taken at the December 3, 2018 Ballantrae CDD Board of Supervisors meeting.

SECOND ORDER OF BUSINESS – Audience Questions and Comments on Agenda Items

There being none, next item followed.

THIRD ORDER OF BUSINESS – Election 2018

A. Discussion of Board Vacancy

On a MOTION by Mr. Flateau, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved the motion to fill the seat one (1) vacancy with the appointment of Mr. Tony Thomas for the Ballantrae Community Development District.

B. Exhibit 1: Oath of Office, Waive or Accept Compensation, Form 1

Mr. Lotito distributed the Oath of Office for Supervisors to the newly elected Board Supervisors to recite and sign.

- Mr. Richard Levy recited and signed the Oath of Office.
- Mr. Chris Milano recited and signed the Oath of Office.
- Mr. Tony Thomas recited and signed the Oath of Office.

Mr. Lotito advised the newly elected supervisors that they are entitled to compensation of \$200.00 per meeting and asked whether they would like to receive or waive compensation. Mr. Levy, Mr. Milano, and Mr. Thomas accepted compensation.

C. Exhibit 2: Consideration of Resolution 2019-01; Designation of Officers

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adopted Resolution 2019-01, designating the Officers of the District as follows: Mr. James Flateau to serve as Chairman, Mr. Richard Levy to serve as Vice Chairman, and Mr. Steve Bobick, Mr. Chris Milano, and Mr. Tony Thomas to serve as Assistant Secretaries; District staffing as follows: Mr. Raymond Lotito as Secretary, Ms. Patricia Comings-Thibault as Treasurer, Mr. Maik Aagaard as Assistant Treasurer; and Ms. Janet Johns as Assistant Secretary for the Ballantrae Community Development District.

FOURTH ORDER OF BUSINESS – Professionals Reports

A. District Counsel

B. Landscape Maintenance - Yellowstone Maintenance Report

1. Exhibit 3: Consideration & Approval of Yellowstone Proposal – Tree Removal - \$5,066.67

On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved the Yellowstone enhancement proposal for tree removal in the amount of \$5,067.66 to be taken from Line 60 Replace Plants, Mulch, and Trees for the Ballantrae Community Development District.

2. Exhibit 4: Consideration & Approval of Yellowstone Proposal – Wall Cleaning and Plant Removal - \$1,630.00

On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved the Yellowstone enhancement proposal for wall cleaning and plant removal in the amount of \$1,630.00 to be taken from Line 60 Replace Plants, Mulch, and Trees for the Ballantrae Community Development District.

3. Exhibit 5: Consideration of Resident Letter – M. Call – Creeping Fig

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the motion to authorize the district manager to inform the resident that the Board denied his request to have the inside of the wall along the rear of his property excluded from being painted so that he does not have to trim the creeping fig back further for the Ballantrae Community Development District.

C. DPGF Field Report

➤ Exhibit 6: November Operations Report

➤ Exhibit 7: November Grade Sheet

➤ Exhibit 8: November Score Card

D. Exhibit 9: Pond Manager – American Eco-Systems, Inc.

FIFTH ORDER OF BUSINESS – Administrative Matters

A. Exhibit 10: Consideration and Approval of Minutes of the September 10, 2018, October 1, 2018, and November 12, 2018 Meetings

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the minutes of the Board of Supervisors regular meetings held on September 10, 2018, October 1, 2018, and November 12, 2018 for the Ballantrae Community Development District.

B. Exhibit 11: Consideration and Acceptance of the October 2018 Financial Statements

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted the October 2018 Financial Statements for the Ballantrae Community Development District.

SIXTH ORDER OF BUSINESS – Business Matters

A. Old Business

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the motion to allow the Chair to sign off on the wall cap repair, not to exceed \$2,800.00, with CertaPro Painters for the Ballantrae Community Development District. Assignment of a line number was deferred by the Chairman.

B. New Business

1. Exhibit 12: Consideration of Resolution 2019-02; FY 2019 Budget Amendment

On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board tabled the approval of Resolution 2019-02; FY 2019 Budget Amendment because the table needs to be redone for the Ballantrae Community Development District.

2. Consideration of Proposals for Professional Services to Develop a District ADA Compliant Website

➤ Exhibit 13: ADA Compliance

➤ Exhibit 14: VenturesIn.com, Inc.

SEVENTH ORDER OF BUSINESS – Staff Reports

There being none, next item followed.

EIGHTH ORDER OF BUSINESS – Audience Comments on Other Items

There being none, next item followed.

NINTH ORDER OF BUSINESS – Supervisor Comments and Requests

There being none, next item followed.

TENTH ORDER OF BUSINESS – Adjournment

Mr. Flateau asked if there were any other items of new business. There being no new additional items, and upon a motion duly made, seconded and unanimously carried, Mr. Flateau declared the meeting adjourned at 8:40 p.m.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned the meeting for the Ballantrae Community Development District.

BALLANTRAE EXPENDITURE APPROVALS FOR THE MONTH OF DECEMBER 2018

Line Item No.	Line Title	Description	Vendor	Amount
60	Replace Plants, Mulch, and Trees	Remove the cluster of oaks in the NW corner of the park behind the basketball court.	Yellowstone	\$5,066.67
60	Replace Plants, Mulch,	Remove and cut back plant material along the community wall along	Yellowstone	\$1,630.00

	and Trees	Ballantrae Blvd and Mentmore Blvd.		
TBD	TBD	Repair wall caps	Certapro	\$2,800.00

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Printed Name

Title: ☒ **Secretary** ☐ **Assistant Secretary**

Title: ☒ **Chairman** ☐ **Vice Chairman**

EXHIBIT 6.

Ballantrae Community Development District

Financial Statements
(Unaudited)

Period Ending
November 30, 2018

BALLANTRAE CDD

Financial Report Summary - General Fund

As of November 30, 2018

a. FUND BALANCE:

For The Period Ending	11/30/2017 Actual	11/30/2018 Actual	Variance
CASH OPER. ACCT	\$ 170,981	\$ 203,866 (a)	\$ 32,885
CASH DEBIT CARD	1,623	1,655	32
INVESTMENTS	189	-	(189)
LESS: ACCOUNTS PAYABLE	18,380	1,905	(16,475)
DUE TO OTHER FUNDS	28,633	29,357	724
NET CASH BALANCE	\$ 125,780	\$ 174,259	\$ 49,171
UNRESERVED GF BALANCE (UN-ASSIGNED)	\$ 128,049	\$ 173,080	\$ 45,031
NONSPENDABLE PREPAID ITEM	1,150	158	(992)
RESERVE GF BALANCE (ASSIGNED) - OPERATIONS	-	-	-
TOTAL GENERAL FUND BALANCE	\$ 129,199	\$ 173,238	\$ 44,039

b. REVENUE AND EXPENDITURES (FY 2018 YTD):

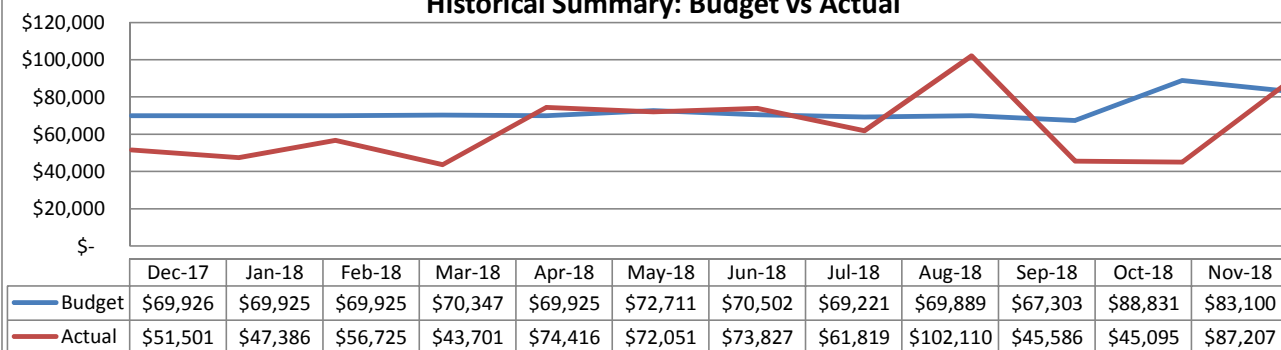
% TAX ASSESSMENTS COLLECTED	6.00%		FAVORABLE (UNFAVORABLE)
	ACTUAL	BUDGET	
	YEAR-TO-DATE	YEAR-TO-DATE	VARIANCE
TOTAL REVENUE (YTD) COLLECTED	\$ 57,275	\$ 170,777	\$ (113,502)
EXPEND. (YTD) BEFORE OTHER SOURCES & USES	(132,302)	(171,931)	39,629
NET OPERATING CHANGE	\$ (75,027)	\$ (1,154)	\$ (73,872)

c. SIGNIFICANT FINANCIAL ACTIVITY:

No.	EXPENDITURES:	ACTUAL YEAR-TO-DATE	BUDGET YEAR-TO-DATE	UNFAVORABLE VARIANCE
37	PROPERTY CASUALTY	12,986	9,709	(3,277)
	TOTAL OVER EXPENDITURES	12,986	9,709	(3,277)

Includes only invoices over \$1,000.00

Historical Summary: Budget vs Actual



(a) Transfers of \$41.9k (asset reserve) and \$175k (park development) occur in Mar '18

Ballantrae CDD
Balance Sheet
November 30, 2018

	GENERAL FUND	RESERVE FUND	DS-2015 FUND	TOTAL
1 <u>ASSETS:</u>				
2 CASH - OPERATING ACCTS	\$ 203,866	-	-	\$ 203,866
4 CASH - DEBIT CARD BU	1,655	-	-	1,655
6 INVESTMENTS:				
8 ASSET RESERVE	-	398,297	-	398,297
9 EMERGENCY RESERVE	-	227,903	-	227,903
10 PARK DEVELOPMENT	-	788,326	-	788,326
11 BILL PAYMENT RESERVE	-	151,368	-	151,368
13 REVENUE-SERIES 2015	-	-	27,603	27,603
14 RESERVE-SERIES 2015	-	-	222,968	222,968
15 PREPAYMENT-SERIES 2015	-	-	19	19
16 ACCOUNTS RECEIVABLE	25	-	-	25
17 ASSESSMENTS RECEIVABLE -ON ROLL	967,385	-	527,986	1,495,371
18 DUE FROM OTHER FUNDS	-	-	29,357	29,357
19 DEPOSITS	158	-	-	158
21 TOTAL ASSETS	\$ 1,173,089	\$ 1,565,894	\$ 807,933	\$ 3,546,916
22				
23 <u>LIABILITIES:</u>				
24 ACCOUNTS PAYABLE	\$ 1,905	\$ -	\$ -	\$ 1,905
26 SALES TAX PAYABLE	54	-	-	54
27 DUE TO OTHER FUNDS	29,357	-	-	29,357
28 DEFERRED REVENUE ON-ROLL	967,385	-	527,986	1,495,371
29				
30 <u>FUND BALANCE:</u>				
31 NON SPENDABLE (Deposits & Prepaid)	158	-	-	158
32				
33 ASSIGNED	-	1,565,894	279,947	1,845,841
34 UNASSIGNED	174,230	-	-	174,230
36 TOTAL LIABILITIES & FUND BALANCE	\$ 1,173,089	\$ 1,565,894	\$ 807,933	\$ 3,546,916

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending November 30, 2018

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
1 REVENUE				
2 LANDOWNER ASSESSMENTS (NET)	\$ 1,024,660	170,777	\$ 57,275	\$ (113,502)
3 COUNTY EXCESS FUNDS	2,812	-	-	-
4 FUND BALANCE FORWARD	111,648	111,648	111,648	-
5 OTHER INCOME (Access Cards & Misc)	-	-	4,324	4,324
6 TOTAL REVENUE	1,139,120	282,425	173,247	(109,178)
7				
8 O&M ADMINISTRATIVE EXPENDITURES:				
9 BOARD OF SUPERVISORS				
10 SUPERVISOR STIPENDS	14,000	2,333	2,400	(67)
11 NEWSLETTER - BIMONTHLY PRINT & MAILING	10,000	1,667	1,822	(155)
12 WEBSITE SERVER & NAME	880	147	-	147
13 PUBLIC OFFICIALS LIABILITY INSURANCE	3,300	2,500	2,500	-
14 MANAGEMENT SERVICES				
15 ADMINISTRATIVE SERVICES	-	-	-	-
16 DISTRICT MANAGEMENT	53,200	8,867	8,867	-
17 FINANCIAL CONSULTING SERVICES	-	-	-	-
18 ACCOUNTING SERVICES	-	-	-	-
19 ENGINEERING & LEGAL SERVICES				
20 DISTRICT ENGINEER	18,000	3,000	-	3,000
21 DISTRICT COUNSEL	17,300	2,883	1,386	1,497
22 ADMINISTRATIVE: OTHER				
23 ANNUAL FINANCIAL AUDIT	3,700	617	-	617
24 DISCLOSURE REPORT	1,000	167	-	167
25 TRUSTEES FEES	3,772	629	-	629
26 PROPERTY APPRAISER FEE	150	25	-	25
27 LEGAL ADVERTISING	750	125	124	1
28 ARBITRAGE REBATE CALCULATION	650	108	-	108
29 DUES: LICENSES AND FEES	1,200	200	184	16
30 ADMINISTRATIVE CONTINGENCY	5,000	833	1,126	(293)
31 O&M ADMINISTRATIVE SUBTOTAL:	132,902	24,100	18,409	5,692
32				
33 INSURANCE				
34 GENERAL LIABILITY	3,177	3,177	3,414	(237)
35 PROPERTY CASUALTY	9,709	9,709	12,986	(3,277)
36 TOTAL INSURANCE	12,886	12,886	16,400	(3,514)
37				
38 UTILITY SERVICES				
39 ELECTRIC UTILITY SERVICES	23,000	3,833	1,456	2,377
40 ELECTRIC UTILITY - RECREATION FACILITIES	15,500	2,583	1,004	1,579
41 ELECTRIC STREET LIGHTING	103,500	17,250	8,502	8,748
42 UTILITY - WATER - CLUBHOUSE & POOLS	14,000	2,333	709	1,624
43 STORMWATER ASSESSMENT	2,200	1,751	1,751	-
44 TOTAL UTILITY SERVICES	158,200	27,751	13,422	14,329
45				
46 LAKES/PONDS & LANDSCAPE				
47 LAKES/PONDS: CONTRACTS				
48 AQUATIC CONTRACT	22,800	3,800	3,800	-
49 LAKES/PONDS: OTHER				
50 FOUNTAIN REPAIRS & MAINTENANCE	3,000	500	329	171
51 MITIGATION AREAS: MONITOR & MAINTAIN	1,500	250	38	212
52 LAKE/POND REPAIRS	10,000	1,667	-	1,667
53 INSTALL/REPLACE AQUATIC PLANTS	5,000	833	-	833
54 LANDSCAPING: CONTRACTS				
55 LANDSCAPE MAINTENANCE CONTRACT	144,240	24,040	24,039	1
56 LANDSCAPE SECONDARY CONTRACT	31,212	5,202	-	-
57 LANDSCAPE OVERSIGHT/MGMT	-	-	-	-
58 LANDSCAPING: OTHER				
59 IRRIGATION REPAIRS AND MAINTENANCE	14,000	2,333	1,659	674
60 REPLACE PLANTS, MULCH & TREES	36,500	6,083	3,798	2,285
61 SOD & SEED REPLACEMENT	10,000	1,667	-	1,667
62 LANDSCAPE ENHANCEMENT	-	-	-	-
63 EXTRA MOWINGS DURING RAINY SEASON	5,000	833	-	833
64 RUST PREVENTION FOR IRRIGATION SYSTEM	10,380	1,730	865	865
65 FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	13,000	2,167	24,249	(22,082)
66 LAKES/PONDS & LANDSCAPE TOTAL	306,632	51,105	58,777	(12,874)
67				
68 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS				

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending November 30, 2018

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
69 STREETS & SIDEWALKS				
70 ENTRY & WALLS MAINTENANCE	2,000	333	-	333
71 STREET/DECORATIVE LIGHT MAINTENANCE	1,000	167	-	167
72 SIDEWALK REPAIR & MAINTENANCE	1,500	250	-	250
73 MAINTENANCE STAFF				
74 EMPLOYEE - SALARIES	79,480	13,247	6,704	6,543
75 EMPLOYEE - P/R TAXES	6,833	1,139	525	614
76 EMPLOYEE - WORKERS COMP	3,960	3,052	3,052	-
77 PAYROLL FEES	1,900	317	332	(15)
78 EMPLOYEE- HEALTH & PHONE STIPENDS	9,600	1,600	-	1,600
79 MILEAGE	1,100	183	-	183
80 STREETS, SIDEWALKS. MAINTENANCE & OPERATIONS SUBTOTAL	107,373	20,288	10,613	9,675
81				
82 CLUBHOUSE & MISCELLANEOUS				
83 CLUBHOUSE & MISCELLANEOUS				
84 PARK/FIELD REPAIRS	2,000	333	-	333
85 CLUBHOUSE FACILITY MAINTENANCE	9,000	1,500	321	1,179
86 CLUBHOUSE TELEPHONE/INTERNET/FAX	4,200	700	796	(96)
87 MISCELLANEOUS SUPPLIES (Inclusive of Debit Card)	3,500	583	-	583
88 POOL/FOUNTAIN/SPLASH PAD MAINTENANCE	10,000	1,667	1,552	115
89 POOL PERMITS	750	125	-	125
90 SEASONAL LIGHTING	20,000	9,213	9,213	-
91 PEST CONTROL	520	87	40	47
92 CLUBHOUSE EXTERIOR FURNISHINGS				
93 CLUBHOUSE CLEANING			96	
94 CLUBHOUSE MISCELLANEOUS	7,500	1,250	186	1,064
95 SAFETY & SECURITY				
96 PART-TIME LAW ENFORCEMENT DETAILS	50,000	8,333	1,960	6,373
97 SALARY FOR SUMMER MONITOR AT BOTH POOLS	23,500	3,917	517	3,400
98 EMPLOYEE PAYROLL TAXES	2,000	333	-	333
99 EMPLOYEE WORKER'S COMP	1,300	217	-	217
100 VIDEO SURVEILLANCE	-	-	-	-
101 SECURITY - OTHER (GATE SERVICE)	1,000	167	-	167
102 CLUBHOUSE/SAFETY & SECURITY	135,270	28,425	14,681	13,840
103				
104 O&M CONTINGENCY & CAPITAL PROJECTS				
105 O&M CONTINGENCY	44,257	7,376	-	7,376
106 TOTAL O&M CONTINGENCY & CAPITAL PROJECTS	44,257	7,376	-	7,376
107				
108 TOTAL EXPENDITURES	897,520	171,931	132,302	34,523
109				
110 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	241,600	110,494	40,945	(74,654)
111				
112 OTHER FINANCING SOURCES AND (USES)				
113 RESERVES TRANSFERS OUT-OTHER FINANCING USES				
114 EMERGENCY RESERVE	20,000	-	-	-
115 ASSET RESERVE	46,600	-	-	-
116 BILL PAYMENT RESERVE	-	-	-	-
117 PARK DEVELOPMENT RESERVE	175,000	-	-	-
118 TOTAL OTHER FINANCING SOURCES & USES	241,600	-	-	-
119				
120 O&M TOTAL EXPENDITURES	1,139,120	171,931	132,302	-
121				
122 NET CHANGE IN FUND BALANCE	-	110,494	40,945	(74,654)

Ballantrae CDD
Reserve Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2017 Ending November 30, 2018

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
INTEREST REVENUE				
MMK - PARK DEVELOPMENT (interest)	\$ -	-	\$ 1,742	\$ 1,742
MMK - ASSET RESERVE (interest)	-	-	880	880
MMK - EMERGENCY RESERVE (interest)	-	-	504	504
MMK - BILL PAYMENT RESERVE (interest)	-	-	334	334
INTEREST EARNINGS	-	-	-	-
TOTAL REVENUE	-	-	3,460	3,460
RESERVES				
BANK FEES	-	-	-	-
ASSET RESERVE	-	-	-	-
TOTAL RESERVES	-	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	3,460	3,460
OTHER FINANCING SOURCES				
RESERVES & CONTINGENCY TRANSFERS IN				
PROJECTS (CONTINGENCY)	-	-	-	-
EMERGENCY RESERVE	20,000	-	-	-
ASSET RESERVE	46,600	-	-	-
BILL PAYMENT RESERVE	-	-	-	-
PARK DEVELOPMENT RESERVE	175,000	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	241,600	-	-	-
NET CHANGE IN FUND BALANCE	241,600	-	3,460	3,460
FUND BALANCE - BEGINNING	-	-	1,564,224	1,564,224
FUND BALANCE - ENDING	\$ 241,600	\$ -	\$ 1,567,684	\$ 1,567,684

Ballantrae CDD
Debt Service Fund - Series 2015
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending November 30, 2018

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENT - ON-ROLL	\$ 557,421	-	\$ 29,357	\$ 29,357
ASSESSMENT DISCOUNTS	-		-	-
INTEREST EARNINGS	-		1,227	1,227
TOTAL REVENUE	557,421	-	30,584	30,584
EXPENDITURES				
INTEREST	262,736	-	126,035	126,035
PRINCIPAL	294,685	-	-	-
PRINCIPAL PREPAYMENT	-	-	-	-
TOTAL CONTINGENCY	557,421	-	126,035	126,035
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	(95,451)	(95,451)
OTHER FINANCING SOURCES				
TRANSFER-IN	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
NET CHANGE IN FUND BALANCE	-	-	(95,451)	(95,451)
FUND BALANCE - BEGINNING	-	-	375,399	375,399
FUND BALANCE - ENDING	\$ -	\$ -	\$ 279,948	\$ 279,948

Ballantrae CDD
Bank Reconciliation
November 30, 2018

	<u>BU Acct</u>	<u>HB Acct</u>	<u>Consolidated Oper accts</u>
Balance Per Bank Statement	\$ 1,443.13	\$ 273,351.83	\$ 274,794.96
Less: Outstanding Checks	-	(70,928.87)	(70,928.87)
<i>Adjusted Bank Balance</i>	<u><u>\$ 1,443.13</u></u>	<u><u>\$ 202,422.96</u></u>	<u><u>\$ 203,866.09</u></u>
Beginning Cash Balance Per Books	\$ 1,443.13	\$ 204,512.00	\$ 205,955.13
Deposits / Transfer	-	86,631.95	86,631.95
Transfer From BU account to HB	-	-	-
Cash Disbursements	-	(88,720.99)	(88,720.99)
<i>Balance Per Books</i>	<u><u>\$ 1,443.13</u></u>	<u><u>\$ 202,422.96</u></u>	<u><u>\$ 203,866.09</u></u>

BALLANTRAE CDD

Check Register FY2019

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
09/30/2018		EOY Balance Hancock Bank		0.00	63,636.95	255,049.71
10/01/2018	1719	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,433.00	250,616.71
10/02/2018	2000418	Richard Levy	BOS Mtg - 10/01/18		200.00	250,416.71
10/02/2018	2000419	Christopher Milano	BOS Mtg - 10/01/18		200.00	250,216.71
10/09/2018	1720	DCSI, Inc	Service Call & Repair		504.00	249,712.71
10/09/2018	1721	DCSI, Inc	Service Call & Repair		105.00	249,607.71
10/09/2018	1722	Yellowstone Landscape Professionals	Irrigation Repairs		55.00	249,552.71
10/09/2018	1723	Suncoast Rust Control, Inc	Rust Prevention - September		865.00	248,687.71
10/09/2018	1724	American Ecosystems, Inc.	Lake & Pond Maint - October		1,900.00	246,787.71
10/10/2018		Ballantrae	Deposit	1,073.50		247,861.21
10/10/2018		Ballantrae	Deposit	541.00		248,402.21
10/10/2018		Ballantrae	Deposit	992.24		249,394.45
10/12/2018	ACH101218	Sarah Everitt	9/24-10/7 - Pool Monitor		147.76	249,246.69
10/12/2018	ACH101218	Gary L. Kubler	9/24-10/7/18 - P/R		1,461.21	247,785.48
10/12/2018	ACH101218	Noelle Leite	9/24-10/7- Pool Monitor		73.88	247,711.60
10/12/2018	ACH101218	Anthony Vadalabene	9/24-10/7- Pool Monitor		295.52	247,416.08
10/12/2018	ACH10122018	Paychex	11/5-11/18/18 - P/R		525.47	246,890.61
10/16/2018	ACH101618	Paychex	P/R Fee		56.40	246,834.21
10/17/2018			Deposit	425.00		247,259.21
10/18/2018	ACH101818	Gary L. Kubler	9/28/18- P/R		1,811.61	245,447.60
10/18/2018	ACH101808	Dustin J Smith	9/28/2018- P/R		464.23	244,983.37
10/18/2018	ACH101818	Paychex	9/28/18 - P/R		655.87	244,327.50
10/18/2018	ACH101818	Paychex	P/R Fee		46.39	244,281.11
10/23/2018	1726	Bright House Networks	10/12-11/11 - Internet/Phone		335.88	243,945.23
10/23/2018	1727	Deluxe	Checks		211.73	243,733.50
10/23/2018	1728	DLTD Solutions Inc.	Admin Fee - 9/2,8,9,12,15,18,22,23,28,29		400.00	243,333.50
10/23/2018	1730	Egis Insurance Risk Advisors	Insurance - Renewal 2019		18,900.00	224,433.50
10/23/2018	1731	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing Fee FY 2019		175.00	224,258.50
10/23/2018	1732	Pasco County Utilities Services Branch	Water		822.14	223,436.36
10/23/2018	1733	Poolsure	Pool Maintenance - October		505.58	222,930.78
10/23/2018	1734	Straley Robin Vericker	Legal Services		3,450.15	219,480.63
10/23/2018	1735	Tampa Bay Times	Legal Ad		124.40	219,356.23
10/23/2018	1736	TCASS	Security - 9/2,8,12,15,22,29		1,600.00	217,756.23
10/23/2018	1737	Tropicare Termite and Pest Control	Pest Control - September		40.00	217,716.23
10/23/2018	1738	Duke Energy	Electricity		10,937.21	206,779.02
10/25/2018	ACH102518	Hancock Bank	Return Check Fee		9.00	206,770.02
10/25/2018	291	Samantha Oxendine	Rental check bounced (NSF)		25.00	206,745.02
10/26/2018	2000432	Cecilio A. Thomas Jr.	BOS Mtg - 9/10/18		200.00	206,545.02
10/26/2018	2000431	Christopher Milano	BOS Mtg - 9/10/18		200.00	206,345.02
10/26/2018	2000429	James Flateau	BOS Mtg - 9/10/18		200.00	206,145.02
10/26/2018	2000430	Richard Levy	BOS Mtg - 9/10/18		200.00	205,945.02
10/26/2018	2000428	Stephen Bobick	BOS Mtg - 9/10/18		200.00	205,745.02
10/26/2018	ACH102618	Paychex	P/R Fee		46.40	205,698.62
10/26/2018	2000427	Dustin J Smith	10/8-10/21/18 - P/R		878.56	204,820.06
10/26/2018	ACH102618	Paychex	10/08-10/21/18 - P/R		221.58	204,598.48
10/29/2018	ACH102618	Paychex	P/R Fee		43.24	204,555.24
10/30/2018	ACH103018	Paychex	P/R Fee		43.24	204,512.00
10/31/2018		EOM Balance Hancock Bank		3,031.74	53,569.45	204,512.00
11/01/2018	1739	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		4,433.00	200,079.00
11/01/2018	1740	Carlos Belen	9/28 - Patrol		200.00	199,879.00
11/01/2018	1741	Suncoast Rust Control, Inc	Rust Prevention - October		865.00	199,014.00
11/01/2018	1742	Vertex Water Features	Fntn Svc Call - Need to replace bad fuse		329.48	198,684.52
11/01/2018	1743	William McLaughlin	Security - 9/9,18,23		760.00	197,924.52
11/02/2018	2000437	Cecilio A. Thomas Jr.	BOS Mtg - 10/1/18		200.00	197,724.52
11/02/2018	2000436	Christopher Milano	BOS Mtg - 10/1/18		200.00	197,524.52
11/02/2018	2000434	James Flateau	BOS Mtg - 10/1/18		200.00	197,324.52
11/02/2018	2000435	Richard Levy	BOS Mtg - 10/1/18		200.00	197,124.52
11/02/2018	2000433	Stephen Bobick	BOS Mtg - 10/1/18		200.00	196,924.52
11/05/2018	1744	Ballantrae CDD	Transfer		1,000.00	195,924.52
11/05/2018	ACH110518	Paychex	P/R Fee		46.39	195,878.13
11/09/2018	ACH110918	Paychex	10/22-11/04/18 - P/R		753.78	195,124.35
11/09/2018	2000439	Dustin J Smith	10/22-11/04/18 - P/R		1,209.78	193,914.57
11/09/2018	2000438	Gary L. Kubler	10/22-11/04/18 - P/R		1,557.32	192,357.25
11/13/2018		Pasco County Tax Collector	Deposit	6,433.00		198,790.25
11/15/2018	11152018	Pasco County Tax Collector	Incorrect Deposit Account xfr to HB	3,260.51		202,050.76
11/19/2018	ACH111918	Paychex	P/R Fee		50.13	202,000.63
11/21/2018	1745	DCSI, Inc	Service Call & Repair		178.99	201,821.64
11/21/2018	1746	Duke Energy	Electricity		10,961.25	190,860.39
11/21/2018	1747	Straley Robin Vericker	Legal Services 10/15/18		1,036.20	189,824.19
11/23/2018	1748	American Ecosystems	Lake & Pond Maint.		1,900.00	187,924.19
11/23/2018	1749	Bright House Networks	11/12-12/11 - Internet/Phone		336.66	187,587.53
11/23/2018	1750	Carlos Belen	10/7 - Patrol		240.00	187,347.53
11/23/2018	1751	Dennis Hobbs	Admin Fee - October		280.00	187,067.53
11/23/2018	1752	Mike Fasano, Pasco County Tax Collector	Tax - Stormwater		1,751.04	185,316.49
11/23/2018	1753	Pasco County Utilities Services Branch	Water		709.18	184,607.31
11/23/2018	1754	Poolsure	Pool Maintenance		540.97	184,066.34
11/23/2018	1755	TCASS	Security - 10/6,20,21,27		960.00	183,106.34
11/23/2018	1756	William McLaughlin	Security - 10/147,28		480.00	182,626.34

BALLANTRAE CDD

Check Register FY2019

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
11/23/2018	1757	Yellowstone Landscape Professionals	Landscape Maint - October		12,019.25	170,607.09
11/23/2018	ACH112318	Cecilio A. Thomas Jr.	BOS Mtg - 11/19/18		200.00	170,407.09
11/23/2018	ACH112318	Christopher Milano	BOS Mtg - 11/19/18		200.00	170,207.09
11/23/2018	ACH112318	Dustin J Smith	11/5-11/18/18 - P/R		878.56	169,328.53
11/23/2018	ACH112318	Gary L. Kubler	11/5-11/18/18 - P/R		1,168.46	168,160.07
11/23/2018	ACH112318	James Plateau	BOS Mtg - 11/19/18		200.00	167,960.07
11/23/2018	ACH112318	Paychex	11/5-11/18/18 - P/R		560.22	167,399.85
11/23/2018	ACH112318	Richard Levy	BOS Mtg - 11/19/18		200.00	167,199.85
11/23/2018	ACH112318	Stephen Bobick	BOS Mtg - 11/19/18		200.00	166,999.85
11/28/2018	1758	Egis Insurance	Voided check		0.00	166,999.85
11/28/2018	1759	Genesis Land Maintenance	Cut back Deposit (25%)		24,249.25	142,750.60
11/30/2018	1760	DCSI, Inc	Service Call & Repair		105.00	142,645.60
11/30/2018	1761	Yellowstone Landscape Professionals	Landscape Maint - November		17,161.08	125,484.52
11/30/2018		Pasco County Tax Collector	Deposit	76,938.44		202,422.96
11/30/2018		EOM Balance Hancock Bank		86,631.95	88,720.99	202,422.96

Over Expenditures

PROPERTY CASUALTY

EXPENDITURES	DATE	VENDOR	INVOICE	AMOUNT	Line Item
Property Casualty	10/23/2018	Egis	8003	3,277	35
TOTAL INSURANCE EXPENDITURES				3,277	

Includes only invoices over \$1,000.00

BALLANTRAE CDD - STATEMENT 1

FY 2019 ADOPTED BUDGET

GENERAL FUND (O&M)

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2018 YTD - FEB	FY 2019 ADOPTED	VARIANCE 2018-2019
O&M REVENUES:								
LANDOWNER ASSESSMENTS (NET)	\$ 914,879	\$ 912,049	\$ 1,031,399	\$ 1,028,461	\$ 1,024,660	\$ 995,650	\$ 1,024,660	\$ -
EXCESS FEES CARRYFORWARD PREVIOUS YEARS	-	-	2,791	1,822	2,791	2,812	2,812	21
CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	-	-	-	-	79,516	-	111,648	32,132
OTHER INCOME	7,912	7,411	9,272	10,042	-	4,730	-	-
O&M TOTAL REVENUES:	922,791	919,460	1,043,462	1,040,325	1,106,967	1,000,380	1,139,120	32,153
O&M ADMINISTRATIVE EXPENDITURES:								
BOARD OF SUPERVISORS								
SUPERVISOR STIPENDS	10,675	11,600	15,000	10,400	14,000	5,800	14,000	-
NEWSLETTER - PRINT & MAILING	965	1,291	1,612	3,618	10,000	4,421	10,000	-
WEBSITE SERVER & NAME	-	-	168	686	880	300	880	-
PUBLIC OFFICIALS LIABILITY INSURANCE	5,369	2,500	2,658	2,500	3,300	2,500	3,300	-
MANAGEMENT SERVICES								
ADMINISTRATIVE SERVICES	5,000	5,000	2,938	-	-	-	-	-
DISTRICT MANAGEMENT	30,000	30,000	34,908	43,950	53,200	22,165	53,200	-
FINANCIAL CONSULTING SERVICES	5,000	5,000	10,121	-	-	-	-	-
ACCOUNTING SERVICES	15,000	15,000	5,439	-	-	-	-	-
ENGINEERING & LEGAL SERVICES								
DISTRICT ENGINEER	29,985	11,637	15,949	14,775	18,000	1,400	18,000	-
DISTRICT COUNSEL	16,220	15,745	37,433	12,113	17,300	2,992	17,300	-
ADMINISTRATIVE: OTHER								
ANNUAL FINANCIAL AUDIT	3,200	3,400	3,600	3,500	3,600	-	3,700	100
DISCLOSURE REPORT	1,100	1,000	-	-	1,000	-	1,000	-
TRUSTEES FEES	3,771	2,200	3,771	3,771	3,775	-	3,772	(3)
PROPERTY APPRAISER FEE	150	150	150	150	150	-	150	-
LEGAL ADVERTISING	1,133	953	2,033	645	750	167	750	-
ARBITRAGE REBATE CALCULATION	650	650	650	-	650	-	650	-
DUES, LISCENSES AND FEES	1,088	1,057	225	609	1,200	189	1,200	-
ADMINISTRATIVE CONTINGENCY	-	-	685	-	5,000	-	5,000	-
O&M ADMINISTRATIVE TOTAL:	129,306	107,183	137,340	96,717	132,805	39,934	132,902	97
INSURANCE								
GERNERAL LIABILITY	6,856	5,724	5,000	10,449	3,025	6,003	3,177	152
PROPERTY CASUALTY	4,188	5,354	3,519	-	5,077	6,277	9,709	4,632
INSURANCE TOTAL	11,044	11,078	8,519	10,449	8,102	12,280	12,886	4,784
UTILITY SERVICES								
ELECTRIC UTILITY SERVICES	20,920	20,221	20,651	22,580	21,000	7,247	23,000	2,000
ELECTRIC UTILITY - RECREATION FACILITIES	14,543	14,591	12,302	10,345	15,500	3,955	15,500	-
ELECTRIC STREET LIGHTING	102,180	102,449	100,576	99,289	103,500	34,376	103,500	-
UTILITY - WATER - CLUBHOUSE & POOLS	7,484	8,610	13,527	12,947	10,500	2,061	14,000	3,500
STORMWATER ASSESSMENT	911	866	1,105	1,128	2,200	1,751	2,200	-
UTILITY SERVICES SUBTOTAL	146,038	146,737	148,161	146,289	152,700	49,390	158,200	5,500
LAKES/PONDS & LANDSCAPE								
LAKES/PONDS: CONTRACTS								
AQUATIC CONTRACT	22,800	22,800	22,800	22,800	22,800	9,500	22,800	-
LAKES/PONDS: OTHER								
FOUNTAIN REPAIRS & MAINTNANCE	-	7,591	905	1,249	1,500	5,897	3,000	1,500
MITIGATION AREAS: MONITOR & MAINTAIN	1,570	-	-	-	1,500	-	1,500	-
LAKE/POND REPAIRS	8,850	2,400	15,150	-	10,000	-	10,000	-
INSTALL/REPLACE AQUATIC PLANTS	-	-	4,750	-	5,000	-	5,000	-
LANDSCAPING: CONTRACTS								
LANDSCAPE MAINTENANCE CONTRACT	247,385	174,507	154,246	149,856	144,240	48,077	144,240	-
LANDSCAPE - SECONDARY CONTRACTS	-	-	-	-	-	-	31,212	-
LANDSCAPE OVERSIGHT/MANAGEMENT	6,000	6,000	-	-	-	-	-	-
LANDSCAPING: OTHER								
IRRIGATION REPAIRS AND MAINTENANCE	9,313	12,897	9,493	14,424	12,000	7,588	14,000	2,000
REPLACE PLANTS, MULCH & TREES	15,395	25,946	24,567	33,955	77,712	26,824	36,500	(41,212)
SOD & SEED REPLACEMENT	-	400	1,259	1,540	10,000	-	10,000	-
LANDSCAPE ENHANCEMENT	-	-	12,305	-	10,000	5,924	-	(10,000)
EXTRA MOWINGS DURING RAINY SEASON	-	-	-	-	5,000	-	5,000	-
RUST PREVENTION FOR IRRIGATION SYSTEM	9,600	10,400	10,185	10,380	10,380	3,460	10,380	-
FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	-	-	2,441	13,568	13,000	50	13,000	-
LAKES/PONDS & LANDSCAPE TOTAL	320,913	262,941	258,101	247,772	323,132	107,320	306,632	(47,712)
STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS								
STREETS & SIDEWALKS								
ENTRY & WALLS MAINTENANCE	-	350	-	2,118	2,000	-	2,000	-
STREET/DECORATIVE LIGHT MAINTENANCE	-	-	-	-	1,000	-	1,000	-
SIDEWALK REPAIR & MAINTENANCE	2,600	-	-	-	1,500	-	1,500	-
MAINTENANCE STAFF								
EMPLOYEE - SALARIES	55,555	70,289	73,503	72,535	79,480	27,824	79,480	-
EMPLOYEE - P/R TAXES	4,437	5,938	8,698	6,343	6,083	3,723	6,833	750
EMPLOYEE - WORKERS COMP	3,612	3,243	3,300	4,959	3,960	536	3,960	-
PAYROLL PROCESSING FEES	-	-	820	1,505	1,900	652	1,900	-
EMPLOYEE- HEALTH & PHONE STIPENDS	4,800	10,000	7,200	7,052	9,600	4,000	9,600	-
MILEAGE	1,267	847	580	556	1,100	228	1,100	-
STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS	72,271	90,667	94,101	95,068	106,623	36,963	107,373	750
CLUBHOUSE & SAFETY & SECURITY								
CLUBHOUSE & MISCELLANEOUS								
PARK/FIELD REPAIRS	-	2,094	3,365	362	2,000	8,668	2,000	-
CLUBHOUSE FACILITY MAINTENANCE	9,598	6,969	2,256	4,672	9,000	134	9,000	-
CLUBHOUSE TELEPHONE/INTERNET/FAX	3,816	3,933	4,028	3,908	4,200	1,796	4,200	-
MISCELLANEOUS SUPPLIES (INCLUSIVE OF DEBIT CARD)	3,419	2,153	1,031	5,854	3,500	779	3,500	-
POOL/FOUNTAIN/SPALSH PAD MAINTENANCE	10,067	10,169	8,163	19,325	7,200	3,311	10,000	2,800
POOL PERMITS	-	-	705	705	750	-	750	-

**BALLANTRAE CDD - STATEMENT 1
FY 2019 ADOPTED BUDGET
GENERAL FUND (O&M)**

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ADOPTED	FY 2018 YTD - FEB	FY 2019 ADOPTED	VARIANCE 2018-2019
90 SEASONAL LIGHTING	8,000	9,000	26,200	10,700	10,000	19,078	20,000	10,000
91 PEST CONTROL	-	-	755	955	520	200	520	-
92 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	3,255	-	-	-	-
93 CLUBHOUSE CLEANING	-	-	-	66	-	-	-	-
94 CLUBHOUSE MISCELLANEOUS	6,877	10,712	7,297	635	17,500	204	7,500	(10,000)
95 SAFETY & SECURITY								
96 PART-TIME LAW ENFORCEMENT DETAILS	38,590	35,760	41,960	35,120	50,000	9,240	50,000	-
97 SALARY FOR SUMMER MONITOR AT BOTH POOLS	14,978	13,420	16,911	19,741	23,500	-	23,500	-
98 EMPLOYEE P/R TAXES	1,215	1,128	1,388	1,882	2,000	-	2,000	-
99 EMPLOYEE WORKER'S COMP	1,226	1,030	1,111	-	1,300	-	1,300	-
100 VIDEO SURVEILLANCE	95	-	185	-	-	-	-	-
101 SECURITY - OTHER (GATE SERVICE)	-	-	3,974	2,497	1,000	842	1,000	-
102 CLUBHOUSE & SAFETY & SECURITY	97,881	96,368	119,329	109,677	132,470	44,252	135,270	2,800
103								
104 O&M CONTINGENCY								
105 O&M Contingency	25,318	6,618	13,997	-	34,257	-	44,257	10,000
106 O&M CONTINGENCY TOTAL	25,318	6,618	13,997	-	34,257	-	44,257	10,000
107								
108 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	802,771	721,592	779,548	705,972	890,089	290,139	897,520	7,431
109								
110 EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.	120,020	197,868	263,914	334,353	216,878	710,241	241,600	24,722
111								
112 OTHER FINANCING SOURCES AND (USES)								
113 RESERVES TRANSFERS OUT-OTHER FINANCING USES								
114 EMERGENCY RESERVE	100,000	25,000	-	-	-	-	20,000	20,000
115 ASSET RESERVE	69,458	50,000	-	50,000	41,878	-	46,600	4,722
116 BILL PAYMENT RESERVE	100,000	-	-	-	-	-	-	-
117 PARK DEVELOPMENT RESERVE	110,150	110,150	175,000	140,150	175,000	-	175,000	-
118 TOTAL OTHER FINANCING SOURCES AND (USES)	379,608	185,150	175,000	190,150	216,878	-	241,600	24,722
119								
120 O&M TOTAL EXPENDITURES	1,959,832	1,621,716	954,548	896,122	1,106,967	290,139	1,139,120	32,153
121								
122 NET CHANGE IN FUND BALANCE	(259,588)	12,718	88,914	144,203	-	710,241	(0)	(0)

**STATEMENT 2
BALLANTRAE CDD
FY 2019 BUDGET - SERIES 2015
DEBT SERVICE ASSESSMENT**

	FY 2019 BUDGET
REVENUE	
ASSESSMENTS ON-ROLL	\$ 557,421
INTEREST--INVESTMENT	-
TOTAL REVENUE	557,421
EXPENDITURES	
DEBT SERVICE OBLIGATION	554,504
TOTAL EXPENDITURES	554,504
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	2,917

TOTAL DS BUDGET	\$ 557,420.94
COLLECTION COST @ 6%	<u>\$ 35,580.06</u>
TOTAL	<u><u>\$ 593,001.00</u></u>

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
8	O&M ADMINISTRATIVE EXPENDITURES:			
9	BOARD OF SUPERVISORS			
10	Supervisor Stipends		\$ 14,000.00	Assumes 5 supervisor to be paid for 14 meetings (workshops, etc.) - \$200 per meeting
11	Newsletter	Express Press	\$ 10,000.00	Newsletter - printing and mailing cost
12	Website Server & Name	Steve White & Google Office	\$ 880.00	Google services is \$60 per month + \$160 website services
13	Public officials liability Insurance	Stahl Insurance	\$ 3,300.00	Pursuant to agent confirmation
14	MANAGEMENT SERVICES			
15	Administrative Services	Not applicable	\$ -	No longer utilized
16	District Management	DPFG - Three Year Contract	\$ 53,200.00	Expires 4/3/2020
17	Financial Consulting Services	Not applicable	\$ -	No longer utilized
18	Accounting Services	Not applicable	\$ -	No longer utilized
19	ENGINEERING & LEGAL SERVICES			
20	District Engineer	Stantec-Tonja Stewart	\$ 18,000.00	Pursuant to contract and based on need
21	District Counsel	Strayley & Robin	\$ 17,300.00	
22	ADMINISTRATIVE OTHER			
23	Annual Financial Audit	FY 2019: \$3,700, FY 2020 & FY 2021 it is \$3,800	\$ 3,700.00	Dibartolomeo.
24	Disclosure Report		\$ 1,000.00	
25	Trustee Fees	US Bank - Series 2015	\$ 3,772.00	Confirmed with trustee
26	Property Appraiser Fee	Pasco County	\$ 150.00	
27	Legal Advertising	local newspaper	\$ 750.00	Estimated public notice for 3 public hearings, 1 yearly meeting schedule
28	Arbitrage Rebate Calculation	LLS Tax Solutions	\$ 650.00	
29	Dues Licenses & Fees		\$ 1,200.00	Includes \$175 required by State Statute, Pasco Alliance renewal and other mics.
30	Administrative Contingency		\$ 5,000.00	
31	O&M ADMINISTRATIVE TOTAL		\$ 132,902.00	

32

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
33	INSURANCE			
34	General Liability Insurance	Egis Insurance	\$ 3,177.00	Pursuant to agent
35	Property Casualty	Egis Insurance	\$ 9,709.00	Pursuant to agent
36	INSURANCE TOTAL		\$ 12,886.00	
37				
38	UTILITY SERVICES			
39	Electric Utility Services	Progress Energy	\$ 23,000.00	Average billing
40	Electric Utility Services - Recreation	Progress Energy	\$ 15,500.00	Average billing
41	Electric Streetlighting	Progress Energy	\$ 103,500.00	Average billing
42	Utility-Water-Clubhouse & pools	Pasco County	\$ 14,000.00	Average billing
43	Stormwater Assessment	Pasco County Tax Collector	\$ 2,200.00	To account for increase
44	UTILITY SERVICES SUBTOTAL		\$ 158,200.00	
45				
46	LAKES/PONDS & LANDSCAPE			
47	LAKES/PONDS:CONTRACTS			
48	Aquatic Contract	American Ecosystems	\$ 22,800.00	Pursuant to contract
49	LAKES/PONDS:OTHER			
50	Fountain Repairs & Maintenance	Misc	\$ 3,000.00	Estimated, as needed
51	Mitigation Areas:Monitor & Maintain	Misc	\$ 1,500.00	Estimated, as needed
52	Lake/Pond Repairs	Misc	\$ 10,000.00	Earmarked as needed for minor erosion repairs, etc.
53	Install/Replace Aquatic Plants	American Ecosystems	\$ 5,000.00	Install plants as needed
54	LANDSCAPING:CONTRACTS			
55	Landscape Maintenance Contract	Yellowstone	\$ 144,240.00	Pursuant to contract addendum - \$12,020 monthly.
56	Landscape Secondary Contracts	Yellowstone	\$ 31,212.00	1x yearly mulch-\$16,000, annuals \$3,803 per rotation (4 rotations) Mulch and annuals total \$31,212.
57	Landscape Oversight/Management	Not applicable	\$ -	No longer utilized
58	LANDSCAPING:OTHER			
59	Irrigation Repairs & Maintenance	Yellowstone	\$ 14,000.00	As needed
60	Replace Plants, Mulch & Trees	Yellowstone	\$ 36,500.00	Misc. replacement as needed
61	Sod & Seed Replacement	Yellowstone	\$ 10,000.00	As needed
62	Landscape Enhancement	Yellowstone - TBD	\$ -	Projects that come up
63	Extra Mowings During Rainy Season	Yellowstone	\$ 5,000.00	As needed
64	Rust Prevention for Irrigation System	Suncoast Rust	\$ 10,380.00	Contract charge of \$865. Contract states monthly rates will not exceed \$920 (15% higher than original rate)
65	Field Miscellaneous Inclusive of Trapper		\$ 13,000.00	Misc. Repairs ; inclusive of trapper
66	LAKES/PONDS & LANDSCAPE TOTAL		\$ 306,632.00	
67				

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
68	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS			
69	STREETS & SIDEWALKS			
70	Entry & Walls Maintenance	various	\$ 2,000.00	Estimated, as needed
71	Street/Decorative Light Maintenance	various	\$ 1,000.00	Estimated, as needed
72	Sidewalk Repair & Maintenance	various	\$ 1,500.00	Estimated, as needed
73	MAINTENANCE STAFF			
	Employee-Salaries		\$ 79,480.00	Maintenance supervisor - \$20.02 per hour. Assistant maintenance- \$14.20 per hour. Both employees work 40 hours. Plus overtime hours for meeting attendance & misc.
74	Employee-P/R Taxes		\$ 6,833.40	7.65% of payroll, additional \$750 added
75	Employee - Workers Comp	Stahl Insurance	\$ 3,960.00	Add 10% to PY actual per insurance agent.
76	Payroll processing fees	Paychex	\$ 1,900.00	Prior DM included as part of salaries. Prior amount was \$190 per month. Year end of processing at \$105
77	Employee-Health & Phone Stipends		\$ 9,600.00	
78	Mileage	various	\$ 1,100.00	Estimated, as needed
79				
80	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS		\$ 107,373.40	
81				
82	CLUBHOUSE & SAFETY & SECURITY			
83	CLUBHOUSE & MISCELLANEOUS			
84	Park & Field Repairs	various	\$ 2,000.00	Estimated, as needed
85	Clubhouse Facility Maintenance	various	\$ 9,000.00	Estimated, as needed (includes swipe cards, signage, pest control, etc.).
86	Clubhouse, Telephone & Internet	Brighthouse	\$ 4,200.00	
87	Miscellaneous Supplies (Inclusive of Debit Card)	various	\$ 3,500.00	Estimated, as needed
	Pool/Fountain/Splashpad Maintenance	Poolsure	\$ 10,000.00	Effective 12/1/2017: base rate of \$867 for a total of \$8,244. Additional \$2,800 for repairs. Contract includes 1 auto-renew ending 12/2018.
88				
89	Pool Permits		\$ 750.00	as required by Statute
90	Seasonal Lighting		\$ 20,000.00	
91	Pest Control	Tropicare Termite	\$ 520.00	\$40 monthly
92	Clubhouse Exterior Furnishings		\$ -	
93	Clubhouse Cleaning		\$ -	
94	Clubhouse Miscellaneous	To Be Determined	\$ 7,500.00	Additional misc expenditures as needed
95	SAFETY & SECURITY			
96	Part-Time Law Enforcement Details	FHP	\$ 50,000.00	Paid at \$40 per hour - Approximately 1,125 hours
97	Salary for Summer Monitor at Both Pools		\$ 23,500.00	Paid at \$10 per hour
98	Employee P/R Taxes		\$ 2,000.00	7.65% of gross payroll
99	Employee Workers Comp			
100	Video Surveillance		\$ 1,300.00	
101	Security - Other (Gate Service)		\$ 1,000.00	
102	CLUBHOUSE & SAFETY & SECURITY		\$ 135,270.00	

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
103				
104	O&M CONTINGENCY			
105	O&M Contingency		\$ 44,257.00	
106	O&M Contingency Total		\$ 44,257.00	
107				
108	TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)		\$ 897,520.40	
109				
110	EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.		\$ 241,599.60	
111				
112	OTHER FINANCING SOURCES AND (USES)			
113	RESERVES TRANSFERS OUT - OTHER FINANCING USES		\$ -	
114	Emergency Reserve		\$ 20,000.00	
115	Asset Reserve		\$ 46,600.00	Based on Custom reserves Study
116	Bill Payment Reserve		\$ -	Pursuant to GASB; Bill payment reserve should represent 3 months of expenditures before other financing uses (transfers)
117	Park Development Reserve		\$ 175,000.00	
118	TOTAL OTHER FINANCING SOURCES AND (USES)		\$ 241,600.00	
119				
120	O&M TOTAL EXPENDITURES		\$ 1,139,120.40	

EXHIBIT 7.

RESOLUTION 2019-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT AMENDING ITS BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019 TO REFLECT ADDITIONAL FUNDS ALREADY AVAILABLE TO THE DISTRICT; AND PROVIDING FOR SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (the “**Board**”) of the Ballantrae Community Development District (the “**District**”) planned for three capital improvement projects during fiscal year 2018/2019: (1) redesign and replacement of plants and landscaping at the main and six village entrances, (2) power washing, repair, and painting of both sides and tops of community walls along Ballantrae and Mentmore Blvds. as well as certain monuments and certain other District infrastructure, and (3) removal of invasive plants and undesirable growths from CDD owned wetland buffers;

WHEREAS, the Board earmarked \$338,133 in funds already available to the District to assist in the payment of the capital improvement projects without the need for any increase in special assessments;

WHEREAS, the Board previously adopted its budget for fiscal year 2018/2019;

WHEREAS, the Board desires to adjust its budget to reflect the additional funds already available to the District;

WHEREAS, the District is empowered by section 189.016, Florida Statutes to adjust the budget to reflect additional funds already available to the District and to designate these funds for capital improvement projects; and

WHEREAS, the Board has proposed an amended budget to reflect the additional funds already available to the District and to designate these funds to its Capital Projects line items for fiscal year 2018/2019 (the “**Amended Budget**”), attached hereto as **Exhibit A** and incorporated as a material part of this Resolution by this reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. **Recitals.** The foregoing recitals are hereby incorporated as the findings of fact of the Board.
2. **Amended Budget.** The Board hereby finds and determines as follows:
 - a. The Amended Budget is hereby adopted and shall accordingly amend the previously adopted budget for fiscal year 2018/2019.
 - b. That the Amended Budget shall be maintained in the office of the District Manager and at the District’s Records Office, located at 15310 Amberly Drive,

Suite 175, Tampa, FL 33647, and identified as the “Ballantrae Community Development District Fiscal Year 2019 Amended Final Operating Budget”.

- c. The Amended Budget shall be posted by the Board on the District’s official website within five (5) days after adoption and remain on the website for at least two (2) years.
3. **Severability.** If any section or part of a section of this Resolution is declared invalid, unconstitutional, or inconsistent with any governmental accounting or auditing standards, the validity, force and effect of any other section or part of a section of this Resolution shall not thereby be affected or impaired unless it clearly appears that such other section or part of a section of this Resolution is wholly or necessarily dependent upon the section or part of a section so held to be invalid or unconstitutional.
4. **Conflicts.** This Resolution is intended to supplement the original resolution adopting the budget for fiscal year 2018/2019 (Resolution 2018-5), which remains in full force and effect. This Resolution and the original resolution shall be construed to the maximum extent possible to give full force and effect to the provisions of each resolution. All District resolutions or parts thereof in actual conflict with this Resolution are, to the extent of such conflict, superseded and repealed.
5. **Effective Date.** This Resolution shall become effective upon its adoption.

Passed and adopted this 7th day of January 2019.

Attest:

**Ballantrae
Community Development District**

Raymond J. Lotito
Secretary

Jim Flateau
Chair of the Board of Supervisors

Exhibit A: 2018/2019 Amended Budget

BALLANTRAE CDD - STATEMENT 1
FY 2019 PROPOSED AMENDMENT #1
GENERAL FUND (O&M)

	FY 2019 ADOPTED	FY 2019 PROPOSED AMEND	FY 2019 ADOPTED AMENDED
O&M REVENUES:			
LANDOWNER ASSESSMENTS (NET)	\$ 1,024,660	\$ -	\$ 1,024,660
EXCESS FEES CARRYFORWARD PREVIOUS YEARS	2,812	-	2,812
CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	111,648	137,675	249,323
OTHER INCOME	-	-	-
TRANSFER IN FROM RESERVE FUNDS	-	200,458	200,458
O&M TOTAL REVENUES:	1,139,120	338,133	1,477,253
O&M ADMINISTRATIVE EXPENDITURES:			
BOARD OF SUPERVISORS			
SUPERVISOR STIPENDS	14,000	-	14,000
NEWSLETTER - PRINT & MAILING	10,000	-	10,000
WEBSITE SERVER & NAME	880	-	880
PUBLIC OFFICIALS LIABILITY INSURANCE	3,300	-	3,300
MANAGEMENT SERVICES			
ADMINISTRATIVE SERVICES	-	-	-
DISTRICT MANAGEMENT	53,200	-	53,200
FINANCIAL CONSULTING SERVICES	-	-	-
ACCOUNTING SERVICES	-	-	-
ENGINEERING & LEGAL SERVICES			
DISTRICT ENGINEER	18,000	-	18,000
DISTRICT COUNSEL	17,300	-	17,300
ADMINISTRATIVE: OTHER			
ANNUAL FINANCIAL AUDIT	3,700	-	3,700
DISCLOSURE REPORT	1,000	-	1,000
TRUSTEES FEES	3,772	-	3,772
PROPERTY APPRAISER FEE	150	-	150
LEGAL ADVERTISING	750	-	750
ARBITRAGE REBATE CALCULATION	650	-	650
DUES, LISCENSES AND FEES	1,200	-	1,200
ADMINISTRATIVE CONTINGENCY	5,000	-	5,000
O&M ADMINISTRATIVE TOTAL:	132,902	-	132,902
INSURANCE			
GERNERAL LIABILITY	3,177	-	3,177
PROPERTY CASUALTY	9,709	-	9,709
INSURANCE TOTAL	12,886	-	12,886
UTILITY SERVICES			
ELECTRIC UTILITY SERVICES	23,000	-	23,000
ELECTRIC UTILITY - RECREATION FACILITIES	15,500	-	15,500
ELECTRIC STREET LIGHTING	103,500	-	103,500
UTILITY - WATER - CLUBHOUSE & POOLS	14,000	-	14,000
STORMWATER ASSESSMENT	2,200	-	2,200
UTILITY SERVICES SUBTOTAL	158,200	-	158,200

BALLANTRAE CDD - STATEMENT 1
FY 2019 PROPOSED AMENDMENT #1
GENERAL FUND (O&M)

		FY 2019 ADOPTED	FY 2019 PROPOSED AMEND	FY 2019 ADOPTED AMENDED
47	LAKES/PONDS & LANDSCAPE			
48	LAKES/PONDS: CONTRACTS			
49	AQUATIC CONTRACT	22,800	-	22,800
50	LAKES/PONDS: OTHER			
51	FOUNTAIN REPAIRS & MAINTNANCE	3,000	-	3,000
52	MITIGATION AREAS: MONITOR & MAINTAIN	1,500	-	1,500
53	LAKE/POND REPAIRS	10,000	-	10,000
54	INSTALL/REPLACE AQUATIC PLANTS	5,000	-	5,000
55	LANDSCAPING: CONTRACTS			
56	LANDSCAPE MAINTENANCE CONTRACT	144,240	-	144,240
57	LANDSCAPE - SECONDARY CONTRACTS	31,212	-	31,212
58	LANDSCAPE OVERSIGHT/MANAGEMENT	-	-	-
59	LANDSCAPING: OTHER			
60	IRRIGATION REPAIRS AND MAINTENANCE	14,000	-	14,000
61	REPLACE PLANTS, MULCH & TREES	36,500	-	36,500
62	SOD & SEED REPLACEMENT	10,000	-	10,000
63	LANDSCAPE ENHANCEMENT	-	-	-
64	EXTRA MOWINGS DURING RAINY SEASON	5,000	-	5,000
65	RUST PREVENTION FOR IRRIGATION SYSTEM	10,380	-	10,380
66	FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	13,000	-	13,000
67	LAKES/PONDS & LANDSCAPE TOTAL	306,632	-	306,632
68				
69	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS			
70	STREETS & SIDEWALKS			
71	ENTRY & WALLS MAINTENANCE	2,000	-	2,000
72	STREET/DECORATIVE LIGHT MAINTENANCE	1,000	-	1,000
73	SIDEWALK REPAIR & MAINTENANCE	1,500	-	1,500
74	MAINTENANCE STAFF			
75	EMPLOYEE - SALARIES	79,480	-	79,480
76	EMPLOYEE - P/R TAXES	6,833	-	6,833
77	EMPLOYEE - WORKERS COMP	3,960	-	3,960
78	PAYROLL PROCESSING FEES	1,900	-	1,900
79	EMPLOYEE- HEALTH & PHONE STIPENDS	9,600	-	9,600
80	MILEAGE	1,100	-	1,100
81	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS	107,373	-	107,373
82				
83	CLUBHOUSE & SAFETY & SECURITY			
84	CLUBHOUSE & MISCELLANEOUS			
85	PARK/FIELD REPAIRS	2,000	-	2,000
86	CLUBHOUSE FACILITY MAINTENANCE	9,000	-	9,000
87	CLUBHOUSE TELEPHONE/INTERNET/FAX	4,200	-	4,200
88	MISCELLANEOUS SUPPLIES (INCLUSIVE OF DEBIT CARD)	3,500	-	3,500
89	POOL/FOUNTAIN/SPALSH PAD MAINTENANCE	10,000	-	10,000
90	POOL PERMITS	750	-	750
91	SEASONAL LIGHTING	20,000	-	20,000
92	PEST CONTROL	520	-	520
93	CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-
94	CLUBHOUSE CLEANING	-	-	-
95	CLUBHOUSE MISCELLANEOUS	7,500	-	7,500
96	SAFETY & SECURITY			
97	PART-TIME LAW ENFORCEMENT DETAILS	50,000	-	50,000
98	SALARY FOR SUMMER MONITOR AT BOTH POOLS	23,500	-	23,500
99	EMPLOYEE P/R TAXES	2,000	-	2,000
100	EMPLOYEE WORKER'S COMP	1,300	-	1,300
101	VIDEO SURVEILLANCE	-	-	-
102	SECURITY - OTHER (GATE SERVICE)	1,000	-	1,000
103	CLUBHOUSE & SAFETY & SECURITY	135,270	-	135,270

BALLANTRAE CDD - STATEMENT 1
FY 2019 PROPOSED AMENDMENT #1
GENERAL FUND (O&M)

	FY 2019 ADOPTED	FY 2019 PROPOSED AMEND	FY 2019 ADOPTED AMENDED
104			
105 O&M CONTINGENCY & CAPITAL PROJECTS			
106 O&M Contingency	44,257	-	44,257
107 ENTRANCES & OTHER PLANT REPLACEMENT	-	156,192	156,192
108 WALL & STRUCTURE PAINTING	-	95,624	95,624
109 INVASIVE & UNDESIRABLE PLANT REMOVAL	-	86,317	86,317
110 O&M CONTINGENCY & CAPITAL PROJECTS TOTAL	44,257	338,133	382,390
111			
112 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	897,520	338,133	1,235,653
113			
114 EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.	241,600	-	241,600
115			
116 OTHER FINANCING SOURCES AND (USES)			
117 RESERVES TRANSFERS OUT-OTHER FINANCING USES			
118 EMERGENCY RESERVE	20,000	-	20,000
119 ASSET RESERVE	46,600	-	46,600
120 BILL PAYMENT RESERVE	-	-	-
121 PARK DEVELOPMENT RESERVE	175,000	-	175,000
122 TOTAL OTHER FINANCING SOURCES AND (USES)	241,600	-	241,600
123			
124 O&M TOTAL EXPENDITURES	1,139,120	338,133	1,477,253
125			
126 NET CHANGE IN FUND BALANCE	(0)	-	(0)
127 BEGINNING FUND BALANCE GENERAL FUND (adjusted for FY 2018)	\$ 82,307		\$ 259,419
128 LESS FUND BALANCE FORWARD	\$ (114,460)		\$ (249,323)
129 ENDING FUND BALANCE - GENERAL FUND	\$ (32,153)		\$ 10,096
130 ENDING FUND BALANCE - RESERVE FUND (Stmt 2)	1,559,131		1,605,366
131 TOTAL FUND BALANCE - GENERAL & RESERVE FUNDS	\$ 1,526,980		\$ 1,615,464
132 AUDITED FUND BALANCE			

BALLANTRAE CDD - STATEMENT 2

FY 2019 PROPOSED AMENDMENT #1

RESERVES

		FY 2019 PROPOSED	FY 2019 PROPOSED AMEND	FY 2019 ADOPTED AMENDED
1	REVENUES:			
2	INTEREST REVENUE			
3	PARK DEVELOPMENT	\$ -	\$ -	
4	ASSET RESERVE	-	-	
5	EMERGENCY RESERVE	-	-	
6	BILL PAYMENT RESERVE	-	-	
7	INTEREST - PRIOR DM	-	-	
8	TOTAL REVENUE	-	-	
9				
10	RESERVES EXPENDITURES:			
11	ASSET RESERVE	-	-	
12	PARK DEVELOPMENT RESERVE	-	-	
13	PROJECTS	-	-	
14	TOTAL RESERVE EXPENDITURES	-	-	
15				
16	EXCESS OF REVENUE OVER(UNDER)EXPENDITURES	-	-	
17				
18	OTHER FINANCING SOURCES SOURCES (USES)			
19	TRANSFER IN - PARK DEVELOPMENT	175,000	-	175,000
20	TRANSFER IN (OUT)- ASSET RESERVE	46,600	(55,204)	(8,604)
22	TRANSFER IN (OUT) - EMERGENCY RESERVE	20,000	(145,254)	(125,254)
24	TOTAL OTHER FINANCING SOURCES SOURCES (USES)	241,600	(200,458)	41,142
25				
26	NET CHANGE IN FUND BALANCE	241,600	(200,458)	41,142
27	FUND BALANCE BEGINNING	1,564,224	-	1,564,224
28	FUND BALANCE ENDING	1,805,824	(200,458)	1,605,366
29				

			Total FY 2018 (includes interest)	FY 2019 PROPOSED AMENDED	FY 2019 ADOPTED AMENDED
30	RESERVE BALANCE SUMMARY	FY 2017	FY 2018 Adopted	FY 2019 ADOPTED	
31	PARK DEVELOPMENT	610,035	175,000	787,486	962,486
32	ASSET RESERVE	354,676	41,878	397,872	389,268
33	EMERGENCY RESERVE	226,864	-	227,660	102,406
34	BILL PAYMENT RESERVE	150,678	-	151,206	151,206
35		1,342,253	216,878	1,564,224	1,605,366

EXHIBIT 8.

Ballantrae Community Development District

Development Planning and Financing Group
250 International Parkway Suite 280
Lake Mary, FL 32746
Phone: 321-263-0132

Scope of Work for ADA Compliant Website & Document Conversion

Website Development

1. Create an integrated web site that projects a consolidated and consistent image with the home page and integrated pages as provided in the RFP. Any changes in layout need to be approved by the Board of Supervisors. Integrated pages shall include: Our CDD, Contacts, Board Meetings, Annual Budget, Annual Audit. – **Exhibit A**
2. Additional integrated pages, that are optional depending upon pricing . Additional documents for consideration shall include Clubhouse Calendar, Community Newsletter and Other Documents – **Exhibit B**
3. Consultant shall be responsible to ensure that the website is created in compliance with WCAG 2.1 for ADA Compliance and any other state laws, regulations, and codes relating to access for individuals with disabilities.
4. Consultant shall be responsible for creating a website, (and all content) are in compliance with Florida Statutes.
5. To ensure that long-term technical support is in place to maintain the site in accordance with Board directives and ADA initiatives.

Document Conversion

1. Provide a pricing for the historical minimal required documents to be converted to ADA Compliant Documents. Find attached a summary of those requirements for the annual audit, annual budget, board meeting packages, list of scheduled meetings, and Engineers Report - **Exhibit A**
2. Provide a pricing for the following documents to be converted to ADA Compliant Documents: Community Newsletter, Clubhouse Calendar, and Other Documents - **Exhibit B**

Ongoing Website & Document Maintenance

1. Develop a strategy to ensure website ongoing accessibility and compliance with WCAG 2.1 standards
2. Provide Pricing for the continual upload and conversion of board meeting packages, annual audit and annual budget. **Exhibit A**
3. Provide Pricing for the continual upload and conversion of the community newsletter, clubhouse calendar, and other documents. **Exhibit B**

Financial Summary

Please fill out the financial summary and submit with your proposal.

BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT
WEBSITE DEVELOPMENT LINE PRICING ITEMS

1 Create a Website Home Page	\$ -
2 Create integrated website pages for (examples provided)	
Our Cdd	\$ -
Contacts	\$ -
Board Meetings	\$ -
Annual Budget	\$ -
Annual Audit	\$ -
3 Create integrated website additional pages (examples provided)	
Clubhouse Calendar	\$ -
Community Newsletter	\$ -
Other Documents	\$ -
4 Document Conversion	
Annual Audit - 1 year	\$ -
Schedule of Annual Meetings	\$ -
Agendas - 1 year after meeting	\$ -
Public Facilities Report	\$ -
Annual Budget - 2 years	\$ -
5 Additional Document Conversion	
Community Newsletter	\$ -
Clubhouse Calendar	\$ -
Other Documents - Price per Page	\$ -
6 Ongoing Maintenance	
Website Accessibility & Compliance	\$ -
<i>Ongoing Document Conversion - Item 4:</i>	
Annual Audit	\$ -
Schedule of Annual Meetings	\$ -
Agendas	\$ -
Public Facilities Report	\$ -
Annual Budget	
<i>Ongoing Document Conversion - Item 5:</i>	
Community Newsletter	\$ -
Clubhouse Calendar	\$ -
Other Documents - Price per page	\$ -

Exhibit A

Welcome! To the ...

Ballantrae Community Development District



Greetings, to one and all!

Ballantrae is an upscale community of 969 homes plus a day care center, all built between 2004-09. We're located about 20 miles north of Tampa, FL in Land O' Lakes, along SR54 a mile east of the Suncoast Parkway (SR589).

This site is designed to educate the public, through documents provided at lower left, about what a CDD is and what ours does. This site provides more than just the documents [mandated by state law](#). This site, plus its content, are both presented in the ADA-compliant format [required by federal law](#).

Learn more about our CDD in public pages below:

- **Our CDD**
- **Contacts**
- **Clubhouse Calendar**
- **Community Newsletter**
- **Board Meetings**
- **Annual Budget**
- **Annual Audit**
- **Other Documents**

Ballantrae's residents have witnessed record growth in Pasco County. That includes the building of thousands of new homes in other communities and hundreds of miles of new and widened streets in an attempt to accommodate increasing traffic. A host of expanding and new businesses now provide additional jobs. A variety of new malls adds to our shopping choices. Our new local schools range from day cares through college. We've also seen the construction of area hospitals and emergency rooms, plus expansion of police, fire and rescue locations, that help to keep our residents safe and healthy.

There is one thing that hasn't grown over those years: that's the Ballantrae CDD tax rate. It was set in 2008 and has not been raised by the CDD Board in the years since!

Our community of 436 acres remains protected and retains its bucolic atmosphere. Entering over our long causeway, the large ponds to the left and right are the first of 37 ponds that, along with our extensive wetlands and conservation areas, earn our name of the "Land O' Lakes."

Many of our residents leave their vehicles in the driveway and walk or bike to our large, open and centrally-located park. It includes a clubhouse and pool plus a playground for young children. It also offers tennis, basketball and volleyball courts for our residents of all ages.

Our CDD

Reporting of Ballantrae CDD Information In accordance with Florida Statute 189.069 (2) (a)

Paragraphs are numbered here as in the statute but are grouped herein by subject area

1. The full legal name of the special district.

The Ballantrae Community Development District.

2. The public purpose of the special district.

The Ballantrae Community Development District is a special purpose unit of local government created under Florida law. The District is governed by its five-member Board of Supervisors. The District constructed and is responsible for maintaining certain public infrastructure and facilities.

5. The full text of the special district's charter, the date of establishment, the establishing entity, and the statute or statutes under which the special district operates, if different from the statute or statutes under which the special district was established. Community development districts may reference chapter 190 as the uniform charter but must include information relating to any grant of special powers.

The Ballantrae CDD is an independent local unit of, special-purpose government, created pursuant to and existing under Chapter 190, Florida Statutes, which serves as its uniform charter. The District was established by Ordinance 03-22, adopted of the Board of County Commissioners of Pasco County, Florida on September 23, 2003. Pursuant to the Ordinance, the District was granted only the special powers described herein [Chapter 190 of Florida Statutes](#).

7. A description of the boundaries or service area of, and the services provided by, the special district.

The District is bounded on the south by Ballantrae Shoppes and SR 54, on the west by Suncoast Meadows CDD, on the east generally by Concord Station CDD and on the north by Bexley CDD and Bexley Elementary School.

Pursuant to Florida law, the District levies assessments to pay for its services and certifies the assessments to the Pasco County Tax Collector for collection on the annual tax bills. The District holds meetings open to the public to discuss the various operations of the District.

10. A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.

Code of Ethics for Public Officers and Employees (Chapter 112, Part III, Florida Statutes). The hyperlink is: <http://www.ethics.state.fl.us/Research/EthicsLaws.aspx>

14. The public facilities report, if applicable.

The public facilities report is [available here](#).

Contacts

Reporting of Ballantrae CDD Information In accordance with Florida Statute 189.069 (2) (a)

Paragraphs are numbered here as in the statute but are grouped herein by subject area

3. The name, official address, official email address, term and appointing authority for each member of the governing body of the special district.

Seat	Name	Title	Email Address	Elected	Expires
1	Cecilio Thomas	Assistant Secretary	cthomas@ballantraecdd.org	11/2018	11/2022
2	Richard Levy	Vice Chair	rlevy@ballantraecdd.org	11/2018	11/2022
3	Chris Milano	Assistant Secretary	cmilano@ballantraecdd.org	11/2018	11/2022
4	Jim Fleteau	Chair	jfleteau@ballantraecdd.org	11/2016	11/2020
5	Steve Bobick	Assistant Secretary	sbobick@ballantraecdd.org	11/2016	11/2020

The official mailing address for all members is:

Ballantrae CDD
Development Planning & Finance Group (DPFG)
15310 Amberly Drive – Suite 175
Tampa, FL 33647

6 The mailing address, email address, telephone number, and website Uniform Resource Locator (URL) of the special district.

Mailing address:

Ballantrae CDD
c/o Development Planning & Finance Group (DPFG)
15310 Amberly Drive – Suite 175
Tampa, FL 33647

Email address: Raymond.Lotito@dpfg.com Telephone number: (813) 345-8565 URL: ballantraecdd.org

9 The primary contact information for the special district for purposes of communication from the department.

Ballantrae CDD
c/o Development Planning & Finance Group (DPFG)
15310 Amberly Drive – Suite 175
Tampa, FL 33647

Email address: Raymond.Lotito@dpfg.com Telephone Number: (813) 345-8565

15 The link to Department of Financial Services website as set forth in s. 218.32(1)(g).

<https://apps.fldfs.com/localgov/reports/AdHoc.aspx>

Board Meetings

Reporting of Ballantrae CDD Information

In accordance with Florida Statute 189.069 (2) (a)

Paragraphs are numbered here as in the statute but are grouped herein by subject area

13. A listing of its regularly scheduled public meetings as required by s. 189.015(1).

10/01/18	12/03/18	02/04/19	04/08/19	06/03/19	08/05/19
11/12/18	01/07/19	03/04/19	05/06/19	07/08/19	09/09/19

16. At least 7 days before each meeting or workshop, the agenda of the event, along with any meeting materials available in an electronic format, excluding confidential and exempt information. The information must remain on the website for at least 1 year after the event. The date will appear as a link once the agenda is posted.

10/01/18	12/03/18	02/04/19	04/08/19	06/03/19	08/05/19
11/12/18	01/07/19	03/04/19	05/06/19	07/08/19	09/09/19

N/R A copy of the minutes taken at Board meetings appear here, even though they are Not Required to be posted by statute. Minutes are normally approved at the meeting after which they are taken, and are then posted to the website generally a week later. The date will appear as a link when minutes are posted.

10/01/18	12/03/18	02/04/19	04/08/19	06/03/19	08/05/19
11/12/18	01/07/19	03/04/19	05/06/19	07/08/19	09/09/19

Annual Budget

Reporting of Ballantrae CDD Information In accordance with Florida Statute 189.069 (2) (a)

Paragraphs are numbered here as in the statute but are grouped herein by subject area

4. The fiscal year of the special district.

The fiscal year begins Oct. 1 and ends Sept. 30. Fiscal years are known by the year in which they end.

8. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, assessment, or charge.

[Click here](#) for Resolution 2017-05 listing all budgeted funds to be collected for Fiscal Year 2018.

[Click here](#) for Resolution 2017-06 showing the authority to collect budgeted funds for Fiscal Year 2018.

[Click here](#) for Resolution 2018-05 listing all budgeted funds to be collected for Fiscal Year 2019.

[Click here](#) for Resolution 2018-06 showing the authority to collect budgeted funds for Fiscal Year 2019.

[Click here](#) for Resolution 2019-02 showing added funds on hand appropriated in the amended budget for Fiscal Year 2019.

11. The budget of the special district and any amendments thereto in accordance with s. 189.016 (which, among other things, requires the adopted budget information remain on the website for two years).

[Click here](#) for the adopted budget for the Fiscal Year 2018.

[Click here](#) for the adopted budget for Fiscal Year 2019.

[Click here](#) for the amended adopted budget for Fiscal Year 2019.

Annual Audit

Reporting of Ballantrae CDD Information In accordance with Florida Statute 189.069 (2) (a)

Paragraphs are numbered here as in the statute but are grouped herein by subject area

12. The final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district.

[Click here](#) for the final, complete outside audit of the Oct. 1, 2015 through Sept. 30, 2016 fiscal year. Audits generally become available the summer after the fiscal year is completed. No other audits are underway at this time.

Exhibit B

Clubhouse Calendar

Reporting of Ballantrae CDD Information In accordance with Florida Statute 189.069 (2) (a)

Paragraphs are numbered here as in the statute but are grouped herein by subject area

Clubhouse Calendars are not required by statute. Therefore there is no statute reference for them.

[Click here](#) to access the clubhouse calendar.

[Click here](#) to access forms required to reserve the clubhouse.

Community Newsletter

Reporting of Ballantrae CDD Information In accordance with Florida Statute 189.069 (2) (a)

Paragraphs are numbered here as in the statute but are grouped herein by subject area

Newsletters are not required by statute. Therefore there is no statute reference for them.

Here are the current and planned newsletters:

[Winter 2018](#)

Spring 2019

Summer 2019

Autumn 2019

Other Documents

Reporting of Ballantrae CDD Information In accordance with Florida Statute 189.069 (2) (a)

Paragraphs are numbered here as in the statute but are grouped herein by subject area

Neither this section nor any of the documents it contains are required by state law to be posted on this website. These documents are posted because the CDD Board believes they are important or useful to residents and should be readily accessible to you. Click on titles below to open these documents.

- 16 [CDD Board obtains permit allowing direct removal of gators](#)
- 15 [How to report street light outages to Duke Energy for repair](#)
- 14 [Pasco permit allows short-term exemption from street parking rules](#)
- 13 [Understand the stormwater system involving ponds in your village](#)
- 12 [CDD Board obtains variance allowing it to irrigate during added hours](#)
- 11 [Pasco County has rules limiting irrigation of your lawn and landscaping](#)
- 10 [The state also weighs-in with residential irrigating restrictions](#)
- 09 [Fill out this form to arrange an event at the clubhouse](#)
- 08 [Visiting friends can apply for letters authorizing access to gated amenities](#)
- 07 [Residents can apply for swipe cards for nonresident caregivers of their children](#)
- 06 [Here's how residents can obtain ID swipe cards to access gated amenities](#)
- 05 [Here's how non-residents can become members of the CDD](#)
- 04 [Policies promote the safe use of the tennis courts](#)
- 03 [Policies promote the safe use of CDD pools both in the park and Straiton](#)
- 02 [There are policies overseeing use of the community center \("the clubhouse"\)](#)
- 01 [These founding Rules of Procedure govern operations of the Ballantrae CDD Board](#)

EXHIBIT 9.

Bay Area Plumbing Inc

PO BOX 13218
TAMPA,
Florida 33681,
United States
P.: 8136200044
E.: info@bayareaplumbinginc.com



Invoice Submitted To:

BALLANTRAE CDD

17611 MENTMORE BLVD
LAND O LAKES,
Florida 34638,
United States
P.: GARRY KUBLER 813-345-8565

INVOICE

Invoice # 797999A

Invoice Date 06-Dec-2018

Terms COD

Job Code

Job Address

797999

17611 MENTMORE BLVD, Florida, LAND O LAKES, 34638, United States

Item Name	Description	Qty	Unit Price (\$)	Tax (\$)	Sub Total (\$)
Backflow test and service charge		1.00	144.00	0.00	144.00
Total					\$ 144.00
(+) Tax					\$ 0.00
Grand Total					\$ 144.00
Amount Paid					\$ 0.00
Amount Due					\$ 144.00

Job Notes :

BACKFLOW AT CLUB HOUSE LEAKING

QUOTED 69 SERVICE FEE PLUS \$75 BACKFLOW TEST

did backflow test and it passed. there are two leaks here on the unit. These are just small drips but need to be addressed. One is the test port number for has a small drip. It is a quarter inch test port needs replaced. the other seems to be the gaskets for the relief valve. Did not want to open it and try to mess with it at this time due to that most likely making the drip worse so we will need to return with the correct new parts and the swap it out then. Got these numbers and info.

Invoice Notes :

I hereby authorize the work described and agree to the terms and conditions as stated on this form. I recognize that aged and deteriorating plumbing, fixtures and appliances may no longer be serviceable, and I agree to hold Bay Area Plumbing, Inc. blameless for any damage or destruction to these items as a result of these conventional repair efforts.



Hillsborough County Florida

Public Utilities Department
Cross-Connection Control Unit
PO Box 89547
Tampa, Florida 33689-0401
Fax: 813-635-1612
www.hillsboroughcounty.org/backflow
Email: backflowprogram@hillsboroughcounty.org

Revision 06/01/2018

Current Date Hazard #:

☒ Existing ☐ Replaced ☐ New

Please Note: The meter number is mandatory and if not included on this form it will not be accepted.

Customer/Site Information

Customer

Mailing Address

City State Zip

Contact Person Phone #

Type Facility

Site Address

Location Details

City Zip

Contact Person Phone #

Assembly Data

Type of Service

☒ Domestic ☐ Irrigation ☐ Fire Line

Size Type of Assembly

Assembly Data Existing

Manufacturer Size

Model # Serial #

Meter # Meter Size

Assembly Data New

Manufacturer Size

Model # Serial #

Meter # Meter Size

Permit #

New Installation or Replacement by

Type of Assembly Installation Date Phone #

CHECK VALVE # 1

☐ Leaked ☐ Closed Tight
Differential Pressure
Reading Across
Check Valve

CHECK VALVE # 2

☐ Leaked ☐ Closed Tight
Differential Pressure
Reading Across
Check Valve

RELIEF VALVE

Open @
Did Not Open ☐

PRESSURE VACUUM BREAKER

Air Inlet Open @
Did Not Open ☐
Check Valve Held @

PASS/FAIL/TEST DATE

☐ Pass ☐ Fail

Test Date

Tester Certification # Test Kit # Test Kit exp date

☐ Assembly Repaired Repair Date Repair Cert # Company

CHECK VALVE # 1

☐ Leaked ☒ Closed Tight
Differential Pressure
Reading Across
Check Valve

CHECK VALVE # 2

☐ Leaked ☒ Closed Tight
Differential Pressure
Reading Across
Check Valve

RELIEF VALVE

Open @
Did Not Open ☐

PRESSURE VACUUM BREAKER

Air Inlet Open @
Did Not Open ☐
Check Valve Held @

PASS/FAIL/TEST DATE

☒ Pass ☐ Fail

Test Date

Tester Certification # Test Kit # Test Kit exp date

The Gentlemen I talked to said he would order the part or parts and then come back out and finish the back flow.

From: "Bay Area Plumbing Inc."
To: Ballantrae2@tampabay.rr.com
Cc:
Sent: Friday December 28 2018 8:15:27AM
Subject: RE: Back Flow

Hello,

I never received a response to the quote below:
Quote to rebuild backflow at club house:
Service fee \$69
Labor & Parts \$340
Total to return and rebuild \$409
It was sent Dec. 7 at 2:41pm

We appreciate your business! Happy Holidays!

"I may not be there yet, but I'm closer than I was yesterday." — José N. Harris

Please note: Office hours are Monday Thru Friday 8am-3:30pm. For service after hours please call 813-620-0044. Emails after 3:30 will be answered the next business day.

Thank You,

Lauren Lopez
Dispatcher
Bay Area Plumbing, Inc.
Phone: (813)620-0044
Fax: (813)620-2930
"Quality work from Bay to Bay."
Like us on Facebook.

From: Ballantrae2@tampabay.rr.com [<mailto:Ballantrae2@tampabay.rr.com>]
Sent: Friday, December 28, 2018 8:05 AM
To: 'info@bayareaplumbinginc.com' <info@bayareaplumbinginc.com>; 'raymond.lotito@dpfg.com' <raymond.lotito@dpfg.com>
Subject: Back Flow

Has your Company Completed the back flow project at Ballantrae?

Garry Kubler Ballantrae CDD Maintenance 813 345-8565

EXHIBIT 10.



DCSI Inc "Security & Sound"
P.O. Box 265
Lutz, FL 33548
(813)949-6500
info@dcsisecurity.com
http://DCSIsecurity.com

Estimate

ADDRESS

Ballantrae CDD C/o DPGF
250 International Parkway
Lake Mary, FL 32746

SHIP TO

Ballantrae CDD C/o DPGF
17611 Mentmore Boulevard
Land O' Lakes, FL 34638

ESTIMATE #	DATE	EXPIRATION DATE
11743	12/19/2018	02/11/2019

SALES REP
DC

DATE	ACTIVITY	QTY	RATE	AMOUNT
12/19/2018	This estimate is to add double maglocks to the basketball court door with the option of interior swipe to exit.			
12/19/2018	Included: Access/ Gate (2) 600lbs gate outdoor maglocks (2) gate maglock brackets Installation and programming included.	1	1,499.00	1,499.00
12/19/2018	Options (1) Proximity card reader Installation included.	0	299.00	0.00

Thank you for your time and this opportunity to do business with you!
*ALL SYSTEMS COME WITH 90 DAYS WARRANTY ON LABOR AND
ONE YEAR WARRANTY ON PARTS, UNLESS OTHERWISE NOTED.

TOTAL

\$1,499.00

Accepted By

Accepted Date